



## Medicines Management Care Home Newsletter

July 2019

### In this edition:

NHS.net E-mail accounts for Care Homes

**An NHS.net e-mail account allows the sharing of patient details to other NHS.net e-mail accounts as it is secure system.**

- Care homes are now able to register for an nhs.net account.
- FAX machines are being withdrawn from use in the NHS from the end of 2019. Care homes should apply for an nhs.net account so that they are able to send, and be sent, e-mails containing patient information to outside agencies (e.g. GP surgery, hospitals) that also use NHS.net e-mail.
- Care homes need to use the online registration portal tool here: <https://portal.nhs.net/Registration#/careprovider>
- Registration should be completed by one person on behalf of each care home site.
- Before registering please ensure you have:
  - Completed the Data Security and Protection Toolkit.  
<https://www.dsptoolkit.nhs.uk>
  - A Care Quality Commission (CQC) location ID
    - This is your CQC registration number.
  - A CQC contact ID OR One Time Passcode
    - CQC contact ID is a code that is within your CQC registration information and is also known as the Registered Manager's ID.
    - One Time Passcode (OTP), requested from the online registration portal tool, can be used as an alternative to the CQC Contact ID.
- Care home groups with over 30 care home sites wishing to join NHS.net in bulk should contact the NHSmail team at [feedback@nhs.net](mailto:feedback@nhs.net) for details of the bulk upload process, putting "Social care bulk upload request" in the subject line.

**Contact the medicines management team on 0151 317 8450**